

QUESTIONS TO ASK THE INTERVIEWER

Interviewing is an active conversation between two people. Not only will you be answering questions, but also you will be asking questions.

BE PREPARED! Think about questions you can ask before you go to the interview. Your job “happiness” may depend on the answers to these questions. This information will help you to decide if a particular job meets your goals, satisfies your values, uses your skills and abilities and has the working environment in which you’d like to work.

What are the daily duties of the job?

Where would you place your priorities for the duties of this job?

Would you describe the working conditions?

To whom would I directly report?

Is there a probationary period?

How often would I be evaluated?

What happened to the last person who held this position?

What is the company’s policy about promotion from within?

Are there any opportunities for advancement?

Does the company offer ongoing training/development for the employees?

What are the daily opportunities for personal growth?

Are there specific qualities that you look for in the people that you hire?

What are your expectations of new hires?

What type of supervision do you provide?

Describe the work environment?