

WIA Applicants, Enrollees, Service Providers, Proposers, Training Employers, Other Subgrantees, and Subcontractors.

GRIEVANCE RIGHTS UNDER WIA

Equal Opportunity is the law. This Recipient (Atlanta Workforce Development Agency) and all agencies operating with WIA funds are prohibited from discriminating against any person on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief, citizenship or participation in programs funded under WIA, in admission or access to, opportunity or treatment in, or employment in the administration of, or in connection with, any WIA funded program or activity.

This applies to proposal review, selection of Service Providers, and contracts with Service Providers; subcontractors and other dealings with subcontractors, including Training Employers; recruitment, training, benefits and services offered to WIA applicants and participants; recruitment and employment of staff.

COMPLAINTS OF DISCRIMINATION

If you think that you have been subjected to discrimination under the WIA program or activity, you may file a complaint within 180 days of the alleged violation with:

Atlanta Workforce Development Agency
Equal Opportunity Officer
818 Pollard Boulevard, SW
2nd Floor
Atlanta, Georgia 30315
ATTN: Jerry Rucker

Georgia Department of Labor
Equal Opportunity Officer
148 Andrew Young International Boulevard, NE
Suite 450
Atlanta, Georgia 30303

Director, Civil Rights Center
U. S. Department of Labor
200 Constitution Avenue, NW
Room N4123
Washington, D C 20210

If you elect to file your complaint with the Atlanta Workforce Development Agency or the Georgia Department of Labor, you must wait until the Atlanta Workforce Development Agency issues a decision or until 90 days have passed, whichever is sooner, before filing with the Civil Rights Center (See address above).

If the Atlanta Workforce Development Agency or the Georgia Department of Labor does not provide you with a written decision within 90 days of the filing of the complaint, you do not have to wait for a decision to be issued before filing a complaint with the Director of the Civil Rights Center. However, if you decide to file your complaint with the Director of the Civil Rights Center you must file it within 30 days of the 90 day period (Within 120 days after the day on which you filed your complaint with the Atlanta Workforce Development Agency or the Georgia Department of Labor).

If you are dissatisfied with resolution of your complaint by the Recipient (Atlanta Workforce Development Agency) or the Georgia of Labor, you may file a complaint with the Directorate of Civil Rights. Such complaint must be filed within 30 days of the date you receive notice of the recipient's proposed resolution.

Other Complaints. All other complaints must be made in writing within one year of the alleged violation to:

Atlanta Center for Employment and Training
Atlanta Workforce Development Agency
ATTN: Robert Gregory
818 Pollard Boulevard, Atlanta, Georgia 30315

All complaints will be handled confidentially.

In cases of suspected fraud, abuse, or other alleged criminal activity, you should contact the Office of Inspector General, U.S. Department of Labor, at 1(800) 347-3756. There is no charge for this call.

If you have any questions, or for information about the grievance procedures established by the Atlanta Workforce Development Agency write the Atlanta Workforce Development Agency at the above address or call Executive Staff at (404) 658-9675.

I have read and understand the above information and acknowledge so with my signature.

Customer's Signature

Date